**WICHE ICE example flowchart with UAA as the Enrolling Institution – using U.Wyoming as the Teaching institution.**

This example uses a 3 credit, undergraduate course and common pricing for exchanged seats established by the Steering Committee in 2009.

- $150/SCH for undergraduate credit
- $200/SCH for graduate credit

*This price will be adjusted as agreed by the WICHE ICE consortium.*

**Start Here**

*Univ. of Wyoming* determines that there are extra seats in a 3 credit, undergraduate, distance delivered class. They decide to offer those seats to WICHE ICE institutions.

The ICE PIC of U.Wyo. Lists the course on the ICE database and then lists seats available for exchange in any given semester.

UAA ICE PIC alerts discipline faculty of course availability.

UAA faculty select the course and advise students. If there is student commitments, UAA PIC requests, and is granted seats from U.Wyo. - at best, prior to the start of registration.

The UAA department schedules a UAA course to be taught by U.Wyo faculty through ICE. Course is coded as a WICHE ICE course in the UAA schedule process. UAA faculty recruit students. Students sign a form agreeing to abide by the academic policies of the offering institution and instructor.

UAA ICE PIC receives grades and enters them in the student’s UAA record.

A UAA student enrolls in UAA course via UAA Online registration. Student pays $571 (Regular 3 cr upper division tuition plus typical fees of $61)

WICHE tracks student enrollments through ICE

U. Wyo. Serves students and invoices WICHE for course payment. When course is completed-U.Wyo. Sends course grades to UAA through WICHE’s secure database. UAA ICE PIC receives grades and enters them in the student’s UAA record.

$102 goes to UAA Admin Services. (20% of UAA tuition)*

$61 in Fees are distributed, e.g., Distance fee, Tech fee, Network fee.

$408 goes into the UAA WICHE ICE Account

UAA Accounting sends $450 payment to WICHE

WICHE retains 15% for services and pays U. Wyo. (Teaching Institution) $127.50/SCH or $382.50 for one student in a 3-credit course. U. Wyo. distributes revenue according to internal procedures.

*Note that revenue from tuition and fees for UAA courses are automatically distributed to accounts designated by regular procedures and detail codes submitted with the course schedules.*

**Note** that in this example the revenue entering the UAA WICHE ICE account totals to less than the amount to be invoiced from WICHE. Actual amounts will differ with each course, and with the UAA tuition and fees charged to the students and the distribution of those amounts within UAA. Adjustments to the common pricing can occur each year.

UAA Tuition (2010-11)

- LD $147/cr yields deficit of $98 per 3 cr course
- UD $170/cr yields deficit of $42 per 3 cr course
- Grad $338/cr yields surplus of $211 per 3 cr course